

## **HEALTH and SAFETY at WORK:**

- Your employer has a duty to make sure that you are safe at work.
- They must make sure you have right safety clothing, and are properly protected.
- They must ensure that your place of work is not a fire risk.
- There must be signs to tell you where to go if there is a fire.
- There should be fire extinguishers nearby.
- You should be given proper instruction on how to use any equipment.
- There should be a notice about health and safety at work which you can read and understand.
- There should be a person who you know is responsible for first aid if there is an accident.
- There must be an accident book, and it must be used in the event of an accident.
- Any enclosed workplace should have a fire certificate.